

**Council Meeting April 17, 2016**  
**Faith Lutheran Church, Meadow Vista, CA**

**Meeting called to order at 11:30am by Mike**

In attendance: Mike Krall, Carolyn Peterson, Michelle Hamil, Pastor Lines, Colleen Hogan, Carlos Del Pozo, Kathy Van Zuuk, Ann Linkugel, Mark Duarte

Absent: Tony Freitas, Amy Dieter

Total members present: 9

Total members absent: 2

Quorum present: Yes

**I. Devotions/ Mission, Vision and Values**, Pastor – *Growing Together*, Building Trust Together. M/V/V read by Carlos.

**II. Approval of Mar 2016 minutes**

Motion by Carlos to approve minutes as emailed. Seconded by Mark.

Pass: Unanimous

**III. EXECUTIVE REPORTS**

a. Pastor: As emailed.

b. Treasurer, Pastor for Tony: As emailed. Will do reminder/reflection following service regarding giving for general budget. Treasurer would like permission from Council to have on-line access to Wells Fargo account balance information in order to know when it is appropriate to give Capital Campaign ('CC') Project Managers the okay to move forward with approved projects.

Motion by Kathy to allow Tony the ability to go on-line to review Wells Fargo account balances.

Seconded by Mark.

Pass: Unanimous

**IV. PROGRAM REPORTS**

a. Education, Scott Stonestreet/Jean Rosenquist/Becky Stonestreet: None.

b. Hospitality/Witness, Cam Bennett: None.

c. Service, Colleen Hogan: None.

d. Worship, Leah Cole: None

e. Prayer/Healing, Ann Linkugel: None.

f. Site Improvement, Carlos Del Pozo: None.

g. Music, Janine: As emailed. Kudos to Janine for Weimar Academy Choir service as outreach effort; quality was beautiful and opportunity to intermingle with group outside our community was perfect.

**V. OLD BUSINESS/ACTION ITEMS**

a. Action Items from March Council meeting, Michelle:

Complete: Revised draft of Youth and Family Director (YFD) job description including Council emails comments; Treasurer shared Council's decision regarding freedom to engage in contract for projects per specific dollar amounts; 3<sup>rd</sup> bid for Church branding effort

Tabled: Information re solar contractor

b. Church Branding, Pastor: 3<sup>rd</sup> bid from Image Quote, \$900 imageco.com (+\$300 includes business card, etc.). Other quotes \$1,200 teddijensen.com and \$300. Will table further discussion/decision until next month.

**Action:** Council to observe/reflect on other churches branding and thoughts on need for commission of a brand for FLC.

c. YFD Job Description, review and next steps, Pastor:

Colleen: suggests change commitment period to 2 yrs. Council agrees.

Motion by Kathy to accept YFD job description as presented but changing commitment duration from 3-years to 2-years. Seconded by Ann.

Pass: Unanimous

Next Steps:

i. Will publish job description with synod, institutions of high education, Sierra College, Jessup, Pastor's LinkedIn network and do as much as possible without having to pay for advertising.

ii. form interview team and draft interview questions

c. Capital Campaign, update, Pastor: Money keeps coming in to CC. Approximately \$30,000 in hand following payment of costs of Sanctuary reroofing, and other projects already complete (Admin building reflooring, Sanctuary rewire, Heating/AC in Admin and Ed buildings).

**Action:** Mike to send Carol flowers on Council's behalf for her role in all things CC.

i. Heating and AC replaced in Ed and Admin buildings. Admin building failed county test for duct-work. In first pass but passed following some repair work. Still have leakage of 16% in existing duct work. Will move forward to get it fixed but there will be an additional expense.

ii. Roofing: Admin and Ed building roofs need replacement as Project Manager reports that they are in worse shape than the Sanctuary roof; these items need to be moved up in priority list. Fascia is included in sanctuary roofing quote received so far. Gutters have to be removed by gutter company (Byers LeafGuard). As per email agreement by Council, will move forward with All Slopes using the overlay method at \$24,983 for roofing the Sanctuary. Kathy: suggests looking into metal roofs for Ad and Ed building, weighing cost vs. time it would last; and asks to insure that estimates include the fascia replacement on Admin and Ed buildings.

iii. Admin building flooring: Carpet and padding were ripped out. Mold was found all over the floor in Pastor's office. Kudos to Colleen for bleaching mold. Part of the floor by sliding door is rotten as is the floor joist directly under rotten flooring. Molding and perhaps sliding door has to be replaced because all molding around slider is rotten. No bid on getting that fixed yet.

iv. Electrical: Electrical fixes in Sanctuary are complete.

d. Status on Bookkeeper Hiring, Pastor: Bookkeeper, Suzane Rich of Office Mates, now on board. Barbara, Carol, Tony and Suzanne are working together to transfer information into QuickBooks. Bookkeeper in office one day a week. Cost is \$500 a month with Barbara retaining payroll and a couple other things.

**Action:** Tony to mention Suzane's hiring during presentation to congregation.

## VI. NEW BUSINESS

a. Determine Synod Assembly attendees, Pastor: Assembly meets on June 3<sup>rd</sup>-5<sup>th</sup>, in Reno. Synod presiding bishop will be main speaker. FLC allowed one lay male/one lay female, in addition to Pastor, as voting members. Theme, 'We Are Church Together.' Church pays for rooms, food, and registration. Need to register by mid-May. Attendee's role: vote as member of Church; give synopsis of Assembly to FLC. Carol getting group together to go hear Bishop speak.

**Action:** Mark and Michelle will attend with Pastor.

b. Healthy Congregations workshop in Nov in Salinas, Pastor: Theme is on recognizing, building and understanding elements of a healthy congregation. Registration by mid-Sept. Would like a few from Council or congregation to attend.

**Action:** Pastor to provide more information about workshop.

c. Determine Council Meeting Reporter to Congregation: Ann

**Action:** Ann to present summary of Council meeting to congregation

## **VII. CLOSING PRAYER, Pastor**

Motion by Ann to adjourn meeting. Seconded by Carolyn.

Pass: Unanimous

Meeting adjourned at 12:59pm