

Council Meeting/Retreat March 5, 2016 Faith Lutheran Church, Meadow Vista, CA

I. Meeting called to order at 8:13am by Mike Krall

In attendance: Mike Krall, Tony Freitas, Michelle Hamil, Pastor Lines, Colleen Hogan, Carlos Del Pozo, Kathy Van Zuuk, Ann Linkugel, Amy Dieter
Absent: Carolyn Peterson, Mark Duarte

Total members present: 9
Total members absent: 2
Quorum present: Yes

II. Devotions/ Mission, Vision and Values, Pastor – *Growing Together*, Making a Commitment to the Group. M/V/V read by Carlos.

III. Approval of Feb 2016 minutes

Motion by Kathy to approve minutes as emailed. Seconded by Carlos.
Pass: Unanimous

IV. EXECUTIVE REPORTS

a. Pastor: Regarding application for Lutheran Development Society of Sacramento's grant for the development of an on-campus and Orff music education program which Janine Dexter has submitted, each submitter is assigned a mentor; Janine meeting with mentor on Monday. Initial response to proposal is positive.

b. Treasurer, Tony: None.

V. PROGRAM REPORTS

a. Education, Scott Stonestreet/Jean Rosenquist/Becky Stonestreet: None.

b. Hospitality/Witness, Cam Bennett: None.

c. Service, Colleen Hogan: None.

d. Worship, Leah Cole: None

e. Prayer/Healing, Ann Linkugel: None.

e. Site Improvement, Carlos Del Pozo: None.

VI. OLD BUSINESS/ACTION ITEMS

a. Action Items from February Council meeting, Michelle:

Complete: Tony to send Janine Dexter reports pertaining to her ministry

Unknown: Carolyn to ask Jan to research grants available for ADA accessibility upgrades

In Process: All others

b. Youth and Family Director Job Description, Carlos/Amy/Michelle: Draft job description read and reviewed. Suggestions for sites to post: Sierra College; Synod website; colleges of faith. Goal is to post job notice by April in the hopes of on-boarding YFD by summer.

Action: Michelle will revise draft with edits suggested by Council. Revised draft will be reviewed by subcommittee before being emailed to full Council for final comments.

c. Branding for the Church, Pastor: The existing graphic used for FLC publications was created in a format no longer used by technology. Also, the graphic is somewhat dated. Would like to have a graphic created in a format that can be used by current software applications; that might be reflective of FLC and its current vision; and that would be readily identifiable with FLC. Two informal quotes have been collected, \$300 from a non-marketing artist known by the congregation, and \$1,200 from a local professional marketer known by members of FLC. Several designs would be submitted to the Council for final selection. Council agrees that new graphic is needed for practical reasons.

Action: Pastor to obtain another bid for further discussion at Apr Council meeting

d. Future use of Apartment, Kathy: Options for apartment space include: use space for educational/church programming purposes; as rental; as part of contract for youth and family director (YFD). Considerations: for all options have cost associated with renovations/repairs; if used as an apartment a property manager, who can respond to calls from tenant, would be needed. Repairs to apartment/ed building, include HVAC, flooring, soundproofing (if used as combined education and rental). Tax status would be same as church if used by YFD because space would still be used for church purposes.

Council Decision: space will not be used as a rental. Will revisit topic following the hire of YFD as space might be used in contract negotiations and because Council recognizes that there will be a need for more education space in the future if current child demographics do not change. In the meantime, space will be used for educational/meeting needs, as required. Capital Campaign projects involving education building will move forward. Tony: from Treasurer's perspective, costs would be similar if used as education building vs. space for YFD

e. Capital Campaign Project Manager Latitude, Pastor: Project Managers (Steve Bennett and Lisa Achen) wondering how much latitude they have in terms of awarding contracts so that projects can begin without undue delay. Comment, Carlos: Council's fiduciary duty to contract for a reasonable price, with a reputable contractor with whom we might have experience.

Motion by Tony to allow project managers to use own discretion to award contract if project bid(s) is(are) \$15,000, or less. If project bid(s) is(are) between \$15,000 and \$20,000, Treasurer must review bid(s) and will determine if Council consultation is required before contract is awarded. All project costs expected to be over \$20,000 require 3 bids, and Council review and vote. A presentation to Council by Project Manager(s) might be requested. All contracts will be signed by Pastor with a copy sent to Treasurer. Seconded by Carlos.

Pass: Unanimous

Action: Tony to share results of Council decision with Project Managers.

f. Role of Council, Pastor: Reading of Council duties/roles from ELCA Constitution. Pastor explains that model for Council is shifting from council-members-as-committee-chairs to council-members-as-members-at-large meaning council members are no longer necessarily also a committee chair. The President of Council does Pastor's evaluation with Review Team which was determined at February's meeting.

g. Status on Bookkeeper Hiring, Tony: Have started calling references for selected candidate. So far, references are excellent.

VII. NEW BUSINESS

a. Amy: Contacted solar contractor, Mark Reynolds of Sun Power, who will come to evaluate property for solar power. Sun Power donates percentage of proceeds from any job obtained from church members to church. Mark Reynolds is happy to give presentation to Council. Mark Reynolds is a community and Lions Club member. Comment, Tony: Council duty is not to promote particular businesses but can review possibilities that will benefit our financials.

Action: Amy to give Pastor information for further dissemination, as needed. Steve Bennett to get in contact with Mark Reynolds.

b. Carlos: Topic for future discussion -- use facilities for after-school program as potential community outreach. Comment, Ann: can also offer tutoring. Comment, Pastor: idea could roll into Music Director's after-school program

VIII. CLOSING PRAYER, Pastor

Motion by Michelle to adjourn meeting. Seconded by Kathy.

Pass: Unanimous

Meeting adjourned at 12:35p