

## **Council Meeting November 11, 2018 Faith Lutheran Church, Meadow Vista, CA**

### **I. MEETING CALL TO ORDER by Amy Dieter at 12:00pm**

In attendance: Pastor Lines, Kathy Van Zuuk, Jennifer Wood, Amy Dieter, Casey Mills, Michelle Hamil, Rick Brown, Mark Achen, Tony Freitas, Ann Linkugel, Mark Duarte  
Absent: None

Total members present: 11

Total members absent: 0

Quorum present: Yes

**II. DEVOTIONS/MISSION, VISION AND VALUES**, Pastor – prayer. M/V/V read by Rick.

### **III. APPROVAL OF September and October, 2018 MINUTES**

Motion made by Kathy to approve September, 2018 minutes as emailed. Seconded by Tony.  
Pass: Unanimous

Motion made by Kathy to approve October, 2018 minutes as emailed. Seconded by Tony.  
Pass: Unanimous

### **IV. EXECUTIVE REPORTS**

- a. Pastor: Report as emailed.
- b. Treasurer, Tony: Report as emailed. There are \$6,000 in expenses on the reports that are actually covered by insurance. Income and expenses are right where they should be.

### **V. PROGRAM REPORTS**

- a. Education, Scott Stonestreet: None
- b. Hospitality/Witness, Cam Bennett: None
- c. Service, Colleen Hogan: None
- d. Worship, Leah Cole: None
- e. Prayer/Healing, Ann Linkugel: None
- f. Music, Janine Dexter: as emailed
- g. Men's Group, Tony: None
- h. Labor of Love, Barbara Cowen: None
- i. Youth Committee, Stacy Hogsett: None

### **VI. OLD BUSINESS/ACTION ITEMS**

a. Property/Capital Campaign, Pastor: The Men's Group is taking on all expenses of heating the Wheaties Box with Eric Liske and/Bob Linkugel installing an electric, wall mounted, heater. An electric heater does not required a vent, will cost will be less now and in the future, and will have an auto shut off. There is no progress getting a date for the ADA parking lot project to start. We continue to follow-up with the contractor. Our request for bid to remove the oak tree in the parking area by the Education Building has gotten no response. Lisa Achen is negotiating the costs of the plumbing repairs as the bid is greater than what insurance will pay. A different connection piece is needed to improve water pressure in the kitchen which is good at beginning of connection but not at exit point. The issue could be in the

plumbing from box in lawn to building, and repair costs could exceed the original bid by \$6,000. A second bid to repair damage caused by hot water heater leak and to make upstairs bathroom ADA compliant is being obtained. The issue with the electricity in lower bathroom was remediated, and paid out of capital funds. The cost was less than \$500

b. Staff Evaluations, Amy: Will be completed by Wednesday, 11/14.

c. Council positions, Pastor: There are 4 positions to fill with one being someone willing to shadow Tony so they can learn what is necessary to be the treasurer. Kathy, Ann, Amy, Mark – are all rotating off the Council.

## **VII. NEW BUSINESS**

a. Pastor's Housing Allowance, Amy/Pastor: A letter is required and held by IRS, and has to be approved by Council, declaring housing allowance for tax purposes. This is a line item/ratio change only, no increase in benefit package is involved with this change.

Motion made by Tony to increase Pastor's housing allowance to \$37,000. Seconded by 2<sup>nd</sup> by Ann.  
Pass: Unanimous

b. Congregational Meeting, Amy: January 27<sup>th</sup>. Please add this meeting to your calendars and think ahead for possible dates for council retreat in February. Annual report has to be ready for congregation by January 13<sup>th</sup>.

c. Driver Liability Forms, Pastor: see handout. From the insurance company and needed to be signed by any person driving for FLC activities. Policy has a \$1,000,000 umbrella. Drivers will also have to provide proof of insurance coverage. Will request that the coverage details are of coverage added to form, that the form is printed on FLC letterhead with the following instruction: 'please attached copy of DL and copy of insurance.' Will also add verbiage to form requiring drivers for youth events have a LifeScan on file. Forms will go into effect ASAP.

d. Pastor, phone calls for Consecration Sunday luncheon: Would like Board volunteers to personally call and invite congregation members from a list Pastor will provide. One call, leaving a message is sufficient.

e. Blessing and Send Off for Stockbridges, Pastor: At December 2<sup>nd</sup> service with coffee hour hosted by Stockbridges following the service.

## **VIII. CONGREGATIONAL REPORTER**

**Action:** Casey, Dec 2nd

Motion made by Kathy to adjourn meeting. Seconded by 2<sup>nd</sup> by Mark D.

Pass: Unanimous

Meeting adjourned at 12:42pm